RESOLUTION NO. 1-2010

OF

ALPINE SPRINGS COUNTY WATER DISTRICT ADOPTING AN AMENDMENT TO THE REVISED AND CONSOLIDATED RULES AND REGULATIONS APPLICABLE TO DISTRICT WATER AND SEWER SERVICES

WHEREAS, Alpine Springs County Water District, pursuant to action of its Board of Directors, adopted on February 13, 2004, certain Revised and Consolidated Rules and Regulations Applicable to District Water and Sewer Services and related matters, and

WHEREAS, the Board of Directors of the District deems it advisable and in the best interest of the District and its residents and customers that said Rules and Regulations be amended.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of ALPINE SPRINGS COUNTY WATER DISTRICT as follows:

- 1. Section II of the Revised and Consolidated Rules and Regulations, Applicable to District Water and Sewer Services is hereby amended by amending Special Rule 1 thereof to read as shown in Exhibit "A" attached hereto and incorporated herein by reference.
- 2. This Resolution shall become effective upon its adoption by the Board of Directors of the District.

The foregoing Resolution was duly adopted by action of the Board of Directors of Alpine Springs County Water District at a regularly scheduled meeting thereof duly called and held in the district on January8, 2010, by the following vote:
AYES: Directors <u>DANZ, NORTHROP, QUINAN, NUNGESTER, GRANT</u>
NOES: Directors <u>NONE</u>
ABSENT: Directors <u>NONE</u>
ABSTAIN: Directors <u>NONE</u> ,,
ALPINE SPRINGS COUNTY WATER DISTRICT By:
Barbara Danz, President of the Board of Directors
ATTEST:
John M. Collins, General Manager District Clerk, Ex-officio Secretary Thereof

RESOLUTION NO. 1-2004

OF

ALPINE SPRINGS COUNTY WATER DISTRICT ESTABLISHING REVISED AND CONSOLIDATED RULES AND REGULATIONS APPLICABLE TO DISTRICT WATER AND SEWER SERVICES

- WHEREAS, Alpine Springs County Water District, pursuant to action of its Board of Directors, previously adopted certain Rules and Regulations applicable to District water and sewer services and related matters, and
- WHEREAS, the Board of Directors of the District deem it advisable and in the best interest of the District and its residents and customers that said former Rules and Regulations be updated, revised and consolidated and does hereby intend to establish, revise and consolidate the Rules and Regulations applicable to District water and sewer services,
- NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of ALPINE SPRINGS COUNTY WATER DISTRICT as follows:
 - 3. That attached hereto marked Exhibit "A" and by reference incorporated herein is the currently established, revised and consolidated Rules and Regulations, applicable to District's water and sewer services.
 - 4. That the formerly adopted Rules and Regulations of the District applicable to water and sewer services is hereby revoked and superseded in its entirety as to the subject matter contained herein upon the establishment of the revised Rules and Regulations pursuant to this Resolution.
 - 5. This Resolution shall become effective upon its adoption by the Board of Directors of the District.

There is reserved to the Board of Directors of the District the right, in its discretion, to amend, modify, revoke, or change all or any part or portion of the provisions contained in and being a part of the revised and consolidated Rules and Regulations hereby adopted in whole or in part at anytime and from time-to-time.

The foregoing Resolution was duly adopted by action of the Board of Directors of Alpine Springs County Water District at a regularly scheduled meeting thereof duly called and held in the district on February 13, 2004, by the following vote:

AYES: Directors <u>STEFANI</u> , <u>DANZ</u> ,	NORTHROP, BASS,
NOES: Directors <u>NONE</u> ABSENT: Directors <u>GRANT</u>	,,, ,
ABSTAIN: Directors NONE	
	ALPINE SPRINGS COUNTY WATER DISTRICT
	By: Thomas J. Bass III, President of the Board of Directors
ATTEST:	
	John Shaw, General Manager District Clerk/Ex-officio Secretary Thereof

Resolution 1-2010 was adopted 1/8/2010 and amends Resolution 1-2004: Section II of the Revised and Consolidated Rules and Regulations, Applicable to District Water and Sewer Services is hereby amended by amending Special Rule 1 thereof to read as shown in Exhibit "A" attached hereto and incorporated herein by reference.

EXHIBIT "A"

TO RESOLUTION NO. 1-2004 OF ALPINE SPRINGS COUNTY WATER DISTRICT ESTABLISHING REVISED AND CONSOLIDATED RULES AND REGULATIONS APPLICABLE TO DISTRICT WATER AND SEWER SERVICES

I. <u>GENERAL RULES AND REGULATIONS APPLICABLE TO DISTRICT WATER AND SEWER SERVICES.</u>

<u>INTRODUCTION</u>. The following revised and consolidated Rules and Regulations have been established by Alpine Springs County Water District for the installation, maintenance and operation of its water and sewer systems and the same are now in full force and effect.

1.1 RULE 1 - Water and Sewer Service - General.

Upon proper application and approval by the District, regular water or sewer service will be made available to property owners and residents of Alpine Springs County Water District (the District) to the extent that the District facilities permit.

2.1 RULE 2 - Application for Service.

No person shall connect or cause to be connected any parcel with the District water or sewer systems without applying for and obtaining written permission from the District in accordance with all rules, regulations, policies, resolutions or ordinances then in effect and applicable to that service.

2.2 Application Form.

At least 90 days before the date on which connection to the District water or sewer system is desired each applicant for such service will be required to submit an application for the service on the required form that may be obtained by contacting the District office at 270 Alpine Meadows Road, Alpine Meadows, Placer County, California. Said form shall include:

- (1) The date and place of application.
- (2) The location of the premises to be served.
- (3) The date on which applicant will be ready for such service.
- (4) Whether the premises have ever been supplied such service by the District.
- (5) The purpose for which such service is to be used i.e., domestic, commercial, or otherwise.
- (6) Size or extent of service i.e., number of bathrooms, kitchens, garbage disposal, plumbing fixture counts and other information deemed relevant by the District.
- (7) The address to which bills are to be mailed or delivered.
- (8) Whether the applicant is the owner or tenant of or agent for the premises owner.
- (9) The rate schedule(s) desired, if optional rates are in effect.
- (10) An agreement to abide by all applicable rules and regulations of the District.
- (11) Such other information or data as the Data may reasonably request.

The District will require each prospective customer to sign the standard application of the District for the service desired and to establish customer's credit. An application is merely a written request for service and does not of itself bind the District to render service. It does, however, bind the applicant to be governed by all rules and regulations of the District if such service is rendered.

2.3 Application Fee.

An application fee of \$100.00 shall accompany each application for each service. Said fee shall be sufficient to cover all costs and expenses of the District in processing the application for such service, including without limitation, costs of inspection of connection to the District water or sewer system

facilities. No application for a service shall be considered until the applicable fee has been paid.

2.4 Permits

Each applicant shall be responsible for obtaining all necessary permits, licenses, easements or permissions from the County of Placer or any other agency, person or entity applicable to such installation and applicant shall pay all costs, fees, and expenses thereof.

2.5 Service Extensions.

Upon application for service to be extended into territory not within the boundaries of the District, a written agreement may be entered into by the applicant with the District as provided for in these revised and consolidated Rules and Regulations duly adopted by the District.

2.6 Individual Liability for Joint Service.

Two or more parties who join to make application for a joint service shall be jointly and individually liable for obligations or indebtedness incurred and shall be sent single, periodic billings.

2.7 <u>Changes in Customer Use or Requirements.</u>

Customers making any material change in the size, character or <u>extent, equipment</u> or facilities utilizing water and/or sewer service or whose changed operations or installations results in a substantial change or increase in the use of water and/or sewer facilities, shall immediately give the District notice of the nature of the changes and, if necessary, amend their application for service and pay all such service charges applicable thereto or as modified. Failure to comply with the foregoing shall be a basis for discontinuance of such service.

3.1 RULE 3 - Special Contracts.

Contracts other than service applications are required to be made in writing prior to either water or sewer service being provided under the following conditions:

- (1) When required by the provisions contained in the specific rate schedule. The duration of the contract will be that specified in the schedule unless otherwise provided by the Board of Directors of the District.
- (2) When construction of any special extension of facilities is necessary.
- (3) For temporary water or sewer services.
- (4) For connection with other qualified utilities.
- (5) For standby or fire service.
- (6) For fire hydrant use other than fires.
- (7) For water or sewer services outside the District boundaries.
- (8) Each special contract for water or sewer service shall include without limitation the following provision:

"This contract shall at all times be subject to change or modification by the Board of Directors of the District as said Board may, from time-to-time, direct in the exercise of its discretion and within its jurisdiction."

4.1 RULE 4 - Notices

- (1) <u>Notice to Customers</u>. Notice from the District to a customer will normally be given in writing and either delivered or mailed to the customer at the last known address or the address shown on the application for service. Where conditions warrant and in emergencies, the District may resort to notification by either telephone, messenger, or publication in a local newspaper.
- (2) <u>Notice from Customers</u>. Notice from a customer to the District may be given by the customer or authorized representative in writing, in person, or by mail to the District office at 270 Alpine Meadows Road, Alpine Meadows, California 96146, or to an agent of the District duly authorized to receive notices or complaints.

5.1 RULE 5 - Service Inspections.

(1) Inspection by a District representative of the sewer or water service

connection facilities must be effected before the connection facilities are covered and as a prerequisite to receiving such service. If the installation is not approved, no service will be supplied until the cause of such disapproval has been corrected and approval obtained. If corrections are required, a correction notice stating the necessary corrections will be left at the job site.

(2) <u>County Inspection</u>. In the event county inspection of the service connection installation is also required, the applicant shall be obligated to comply with those requirements prior to receiving service.

6.1 RULE 6 - Rates and Charges.

Rates and charges for water or sewer service shall be those currently in effect and established from time-to-time by the Board of Directors of the District applicable to the various types and classifications of service, quantity, special connections necessary, if any, and such other conditions or circumstances as deemed relevant by the District.

7.1 RULE 7 - Billing and Payment of Rates and Charges.

A. <u>Annual Bases</u>. The District shall bill water or sewer service customers yearly in advance.

All payments shall be made to the District office at 270 Alpine Meadows Road, Alpine Meadows, Placer County, California.

- A. <u>Abnormal Costs.</u> All abnormal costs to the District due to improper use of water or sewer systems or facilities or damage to such facilities due to negligence or malice shall be evaluated by the District and the responsible party or parties shall be billed therefore, which billings shall be payable on presentation.
- A. <u>Billing Address Responsibility</u>. It is the responsibility of the property owner to advise the District of the correct address of the customer to be used for billing purposes. The District is not responsible for any accounts becoming delinquent as the result of an improper address.
- A. Responsibility for Payment. All billings for water or sewer services and other charges shall be billed to the person requesting and making application for such service and such person or entity shall be primarily liable for payment of such charges, provided, however, that in the event of delinquency such rates and charges shall be billed to the owner of the premises afforded such service, whether or not such owner requested or made application for service and such owner shall be secondarily responsible for payment of such delinquent billings together with any applicable charges by way of penalty and/or interest.

8.1 RULE 8 - Appeals

Any person who is dissatisfied with any determination hereafter made under or pursuant to these Rules and Regulations and any amendments thereto, may at any time within 30 days after such determination (disputed bills provision excepted) appeal to the Board of Directors of this District by giving written notice to the General Manager and to the Secretary of the Board of Directors, setting forth the determination with which such person is dissatisfied. The General Manager shall then investigate and transmit to the Board of Directors within 15 days from date of said written notice a report upon the matter so appealed. The Board of Directors after receipt of said report of the General Manager shall not less than 30 days nor more than 60 days thereafter have a hearing in reference to said protest or matter appealed, and notice of the date, place and time of said hearing shall be given to all persons affected thereby not later than ten days prior to said hearing. The Board of Directors may at any time, upon its own motion, reverse or modify any determination made by the District General Manager.

Pending decisions upon any appeal relative to the amount of charges made hereunder, the person or entity making such appeal, shall pay such charge under protest. After appeal and hearing thereon is had, the determination of the Board of Directors, as a result thereof, shall be final and conclusive, and in the event that a determination be made that any charge or amount previously paid under protest be

refunded, such refund shall be made forthwith, but without interest.

9.1 RULE 9 - Enforcement

The General Manager of the District is charged with the enforcement of these Rules and Regulations.

- A. <u>Notification of Violation and Disconnection of Service</u>. In the event of a violation of any laws of the State of California, the ordinances of the District, or these Rules and Regulations, the General manager shall notify the person or entity causing, allowing or committing such violation, in writing, specifying the violation, and upon the failure of such person or entity to cease or prevent further violation within 15 days after the date of such notice, the General Manger upon compliance with any legal requirements, may exercise his authority to disconnect said premises from such service; provided, however, that in the event such violation results in a public hazard or menace, then the General Manager may enter upon the premises immediately and do such things and expend such sums as may be necessary to abate such hazard or menace, and the reasonable value of the things done and expense incurred or amount so expended thereon shall be a charge upon the person or entity and premises so in violation.
- B. <u>Liens and Additional Charges</u>. Upon the failure of any person or entity or the owner of the premises, to pay any bill or charges applicable thereto, in addition to the foregoing, any one or more of the following actions may be taken:
- (1) Each service bill and/or charge levied by or pursuant to these Rules and Regulations, on any premises within the District, shall be made a lien upon such premise, and any measures authorized by law may be taken by the District to enforce payment of such lien.
- (2) Whenever a premise has been disconnected from the District's system for non-payment of any applicable bills or charges, such premise shall not be reconnected until all delinquent charges, interest, and penalties, if any, have been paid, together with such additional charges or deposits for disconnection, reconnection or establishment of credit as may be ordered from time-to-time by the Board of Directors by rules and regulations or other act.
- C. <u>Collection on Tax Roll</u>. The District may, upon compliance with applicable law, have the delinquent charges against any parcel collected on the County tax rolls on which general property tax assessments are collected. The amounts of such delinquent charges when so added to the tax rolls shall constitute a lien as a part of the assessment levied on such parcel.

10.1 <u>RULE 10</u> - <u>Unauthorized Handling, Tampering With, or Repair of District System</u> Forbidden.

No person, other than authorized District personnel, shall handle, tamper with or make repairs to any District water or sewer system facilities, installations or appurtenances including, without limitation, opening of any manhole, changing or operating any valves, pipes, pipelines or fittings of any kind comprising a part of any of the District's facilities or installations.

11.1 RULE 11 - Matters Not Specifically Covered.

All customers shall abide by any reasonable request of the District with respect to any matters not specifically covered by these revised and consolidated Rules and Regulations.

12.1 RULE 12 - Legality, Modifications and Changes.

A. <u>Legality</u>. If any provision of these revised and consolidated Rules and Regulations or the application thereof to any person or entity or circumstance shall be held invalid by a court of competent jurisdiction, such decision shall not thereby effect, modify or limit any other provisions set forth in these revised and consolidated Rules and Regulations, or any thereof.

B. <u>Modifications and Changes</u>. Nothing contained in these revised and consolidated Rules and Regulations or any portion thereof shall be deemed to bind or restrict the rights or discretionary authority of the District to amend, modify, change, supplement, revoke in whole or in part,

any of said revised and consolidated Rules and Regulations or any part thereof at anytime and from time-to-time.

II. <u>SPECIAL RULES AND REGULATIONS APPLICABLE TO DISTRICT WATER SERVICE SYSTEMS</u> AND FACILITIES

<u>INTRODUCTION</u>. Set forth below are various revised special rules and regulations applicable to the District water service systems, facilities, installations and use thereof. These are in supplementation of the Revised and Consolidated General Rules and Regulations set forth in Chapter I above.

1.1 SPECIAL RULE 1 - WATER SERVICE

A. Responsibility for Water Line Construction

The connecting water line from the building to the property line and, in the event no lateral has been installed, from the property line to the District water system shall be constructed under the supervision of the District at the expense of the applicant.

B. Service Detrimental to Others

The District may refuse to furnish water and may discontinue service to any premises where the demand is greatly in excess of past average or seasonal use, and where such excessive demands by one customer are or may be detrimental or injurious to the service furnished to other customers.

C. Fraud and Abuse

The District may, unless otherwise provided, discontinue water service to a customer for non-compliance with any of these regulations, if the customer fails to comply with them within five days after mailing written notice of the District's intention to discontinue service. If such non-compliance affects matters of health and safety, and conditions warrant, the District may discontinue water service immediately.

D. <u>Customer's Request for Service Discontinuance</u>

- (1) A customer may have his water service discontinued by notifying the District at least 48 hours in advance of the desired date of discontinuance. The minimum shutoff time shall be six months.
- (2) All customers who request a discontinuance of service shall be billed and shall pay the: (i) annual base rate for water service; and (ii) the District's administrative charge for garbage, waste and trash services.
 - (3) The District shall charge \$150.00 for restoring water service.

2.1 SPECIAL RULE 2 - WATER SERVICE INSTALLATION REQUIREMENTS

A. Acceptable Size of Water Service Lines

To insure adequate service at proper pressure, the following are to be acceptable sizes of water service lines:

- (1) Services to single family dwellings shall be not less than 3/4 inch diameter for distances up to 100 feet.
- (2) Services to single family dwellings shall be not less than 1 inch diameter for distances of 100-200 feet.
- (3) Services to other than single family dwellings shall be approved by the District in advance.

B. Pipe Specifications for Service Lines

The water service line must be constructed to the current standards of the District.

3.1 SPECIAL RULE 3 - MULTIPLE UNITS

A. Number of Services to Separate Premises

Structures located on separate premises under single control or management will be supplied through individual service connections unless the District elects otherwise.

B. Service to Multiple Units

Separate structures on the same premises or on adjoining premises, under a single control or management, may be served at the option of the applicant by either of the following methods:

- (1) Through separate service connections to each or any unit, provided that the pipe line system from each service is independent of the others and is not interconnecting; or
- (2) Through a single service connection to the entire premises, on which the total individual minimum charge will be applied plus charge for excess over total minimum.

4.1 <u>SPECIAL RULE 4</u> - <u>RESALE OF WATER</u>

Except by special agreement with the District, no customer shall resell any of the water received by him from the District, nor shall such water be delivered to premises other than those specified in his application for service.

5.1 SPECIAL RULE 5 - METERS

A. Ownership, Fee and Location

Meters, for the purpose of metering any service, when authorized by the Board of Directors of the District, will be installed within the property and shall be owned by the District.

B. No Rent by District

No rent or other charge will be paid by the District for a meter or other facilities, including housing and connections, located on a customer's premises.

C. Seals

Meters may be sealed by the District at the time of installation, and no seal shall be altered or broken except by one of its authorized employees or agents.

D. Change in Location of Meters or Services

Meters or services moved for the convenience of the customer will be relocated at the customer's expense.

E. Change in Size of Meter

For any change in size of meters, one-half the cost of the meter plus actual installation costs will be charged.

F. Maintenance

The service connection, including the meter and the meter box, will be repaired and maintained by the District at its expense, but the District is not responsible for the maintenance of water lines beyond the end of its service line or meter.

6.1 SPECIAL RULE 6 - RIGHTS OF INGRESS AND EGRESS

It shall be the right of the District or its duly authorized representatives to at all reasonable times have free ingress and egress from the customer's premises for any purposes properly connected with the maintenance of the water system or the service of water to the customer and the customer hereby grants such right.

7.1 SPECIAL RULE 7 - METER READINGS

Regular Readings. Meters will be read annually.

8.1 <u>SPECIAL RULE 8</u> - <u>METERS - TESTING</u>

A. Testing

(1) <u>Installation</u>. Prior to installation each meter will be tested. No meter found to register more than 2 percent fast or slow under normal conditions or of normal operation will be placed in service.

(2) <u>Customer's Request</u>.

(a) A customer may, upon giving one week's notice, request the District to test the meter serving his premises.

(b) The District shall require the customer to deposit an amount to cover the reasonable cost of test, as follows:

Size of Meter	Amount of Deposit
1 inch or smaller	\$ 150.00
Larger than 1 inch	\$ 300.00

(c) This deposit will be returned if the meter is found to register more than 2 percent fast.

(d) The customer will be notified, not less than five days in advance of the time and place of the test.

(e) A customer shall have the right to request the District to conduct the test in his presence, or in the presence of his representative.

(f) A written report giving the results of the test will be shown to the customer within ten days after completion of the test.

B. Adjustment of Bills for Meter Error

(1) Fast Meters

When, upon test, a meter is found to be registering more than 2 percent fast, under conditions of normal operation, the District will credit to the customer's account the full amount of the overcharge based on corrected meter readings for the period not exceeding three months that the meter was in use.

(2) Slow Meters

(a) When, upon test, a meter used for domestic or residential service is found to be registering more than 5 percent slow, the District may bill the customer for the amount of the undercharge, based upon corrected meter readings for the period, not exceeding three months, that the meter was in use.

(b) When, upon test, a meter used for other than domestic or residential service is found to be registering more than 5 percent slow, the District may bill the customer for the amount of the undercharge, based upon corrected meter readings for the period not exceeding six months that the meter was in use.

(3) Non-Registering Meters

The District may bill the customer for water consumed while the meter was not registering. The bill will be at the minimum monthly meter rate or will be computed upon an estimate of consumption based either upon the customer's prior use during the same season of the year or upon a reasonable comparison with the use of other customers receiving the same class of service during the same period and under similar circumstances and conditions.

9.1 SPECIAL RULE 9 - NEW SUBDIVISION

Extension of District mains into new territory or subdivision may be made upon written agreement at the District's option.

10.1 <u>SPECIAL RULE 10</u> - <u>AUTOMATIC FIRE SERVICE</u>

A. Purpose

An automatic fire service connection in 3 inch to 10 inch size will be furnished only if adequate provision is made to prevent the use of water from such services for purposes other than fire extinguishing.

B. Application and Agreement

The applicant will be required to sign a special application and agreement form that will be furnished upon request.

C. <u>Installation Charges</u>

The applicant will be required to make payment in advance of the estimated cost of installing the service connection and meter, or, at its option, the District may agree to install the connection at actual cost of meter and enclosure, plus labor, material, excavation and all other charges, including overhead, from the point of main connection to the point of meter location.

D. Violation of Agreement

If water is used from a fire service in violation of the agreement or of these Regulations, the District may, at its option, discontinue and remove the service.

E. Ownership of Connection

The service connection and all equipment appurtenant thereto, including the meter, shall be the sole property of the District, and no part of the cost thereof will be refunded to the applicant.

F. Pressure and Supply

The District assumes no responsibility for loss or damage because of lack of water or pressure as may be available in its general distribution system. The service is subject to shutdowns and variations required by the operation of the system.

11.1 SPECIAL RULE 11 - TEMPORARY SERVICE

A. Time Limit

Temporary service connections shall be discontinued and terminated within six months after installation unless an extension of time is granted in writing by the District.

B. Charges for Water Served

Charges for water furnished through a temporary service connection shall be at the established rates for other customers, except that upon extension of such services beyond the period of 6 months the charges will be one and one-half times the regular rate.

C. Temporary Service on a Fire Hydrant

If temporary service is supplied through a fire hydrant, a permit for the use of the hydrant shall be obtained from the proper authority and the District. It is specifically prohibited to operate the valve of any fire hydrant other than by the use of a spanner wrench *designed for that purpose*.

12.1 SPECIAL RULE 12 - POOLS AND TANKS

When an abnormally large quantity of water is desired for filling a swimming pool or for other purposes, arrangements must be made with the District prior to taking such water.

Permission to take water in unusual quantities will be given only if it can be safely delivered through the District facilities and if other consumers are not inconvenienced.

13.1 SPECIAL RULE 13 - AUTHORIZED USE OF FIRE HYDRANTS

Except in an emergency, no person or persons, other than those designated and authorized by the proper authority, or by the District, shall open any fire hydrant, attempt to draw water from it or in any manner damage or tamper with it. Any violation of this regulation will be prosecuted according to law.

14.1 SPECIAL RULE 14 - RESPONSIBILITY FOR CUSTOMER'S EQUIPMENT AND FACILITIES

The customer shall at his own risk and expense, furnish, install and keep in good and safe condition all equipment that may be required for receiving, controlling, applying and utilizing water, and the District shall not be responsible for any loss or damage caused by the improper installation of such water equipment, or the negligence, want of proper care or wrongful act of the customer or of any of his tenants, agents, employees, contractors, licensees or permittees in installing, maintaining, using, operating or interfering with such equipment. The District shall not be responsible for damage to property caused by spigots, faucets, valves and other equipment that are open when water is turned on at the meter, either when the water is turned on originally or when turned on after a temporary shutdown.

15.1 SPECIAL RULE 15 - DAMAGE TO DISTRICT'S PROPERTY

The customer shall be liable for any damage to a meter or other equipment or property owned by the District which is caused by an act of the customer or of his tenants, employees, agents, contractors, licensees or permittees, including the breaking or destruction of locks by the customer or others on or near a meter, and any damage to a meter that may result from hot water or steam from a boiler or heater on the customer's premises. The District shall be reimbursed by the customer for any such damage promptly on presentation of a bill.

16.1 SPECIAL RULE 16 - CONTROL VALVES

The customer shall install a suitable valve, as close to the meter location as practicable, the operation of which will control the entire supply from the service.

17.1 SPECIAL RULE 17 - CROSS CONNECTIONS

A. Health Regulations

Regulations of the California State Department of Public Health and the Drinking Water Standards of the United States Public Health Service prohibit unprotected cross connections between the public water supply and any unapproved source of water.

B. <u>District Requirements</u>

To comply with the regulations of these Health agencies, the District requires the approved installation of double check valves or other approved backflow protection devices by and at the expense of the customer before service will be granted under any of the following conditions:

- (1) Where an unapproved fresh water supply is already available from a well, spring, reservoir or other source. If the customer agrees to remove all pumps and piping necessary for the utilization of this supply, the installation of backflow protective devise will not be required.
- (2) Where polluted water is available for industrial or fire protection purposes.
- (3) Where the premises are or may be engaged in industrial processes using or producing process water or liquid industrial wastes, or where the premises are or may be engaged in handling sewage or any other dangerous substance.
- (4) Where the circumstances are such that there is special danger of backflow of sewage or other contaminated liquids through plumbing fixtures or water-using or treating equipment, or storage tanks and reservoirs.
- (5) Where washing machines, dark rooms, and the like are used on the premises.

C. Plumbing Changes Required

In special circumstances, when the customer is engaged in the handling of especially dangerous or corrosive liquids or industrial process waters, the District may require the customer to eliminate certain plumbing or piping connections as an additional precaution and as a protection to the backflow preventive devices. In making plumbing connections the customer shall be guided by local or state building codes.

D. Relief Valve Required

As a protection to the customer's plumbing system, a suitable pressure relief valve must be installed and maintained by him, at his expense, when check valves or other protective devices are used. The relief valve shall be installed between the check valves and the water heater.

E. <u>Backflow Protection on Additional Water Supply Lines</u>

Whenever backflow protection has been found necessary on a water supply line entering a customer's premises, then any and all water supply lines from the District's mains entering such premises, buildings or structures shall be protected by an approved backflow device, regardless of the use of the additional water supply lines and such devise shall be installed at customer's expense.

F. Protection Against Interstreet Main Flow

Two or more services supplying water from different street mains to the same building structure or premises through which an interstreet main flow may occur shall have a standard check valve on each water service to be located adjacent to and on the property side of the respective meters. Such check valves shall not be considered adequate if backflow protection is deemed necessary to protect the District's mains from pollution or contamination, but the installation of approved dual backflow devices at such meters shall take the place of and satisfy the requirement for standard check valves.

G. Inspection of Backflow Protective Devices

The double check valve or other approved backflow protection devices may be inspected and tested annually by an appropriately certified professional.

In addition, the regulations of the State Department of Public Health require that the owner of any premises on which, or on account of which, check valves or other protective devices are installed, shall inspect these devices for water tightness and reliability at least every three months. The devices shall be serviced, overhauled or replaced whenever they are found to be defective and all costs or repair and maintenance shall be borne by the customer.

H. <u>Discontinuance of Service for Defective Apparatus</u>

The service of water to any premises may be immediately discontinued by the District if any defect is found in the check valve installations or other protective devices, or if it is found that dangerous unprotected cross connections exist. Service will not be restored until such defects are corrected.

The District, whenever it shall find it necessary or convenient to its system, shall have the right temporarily to suspend delivery of water and it shall not be liable for any loss or damage occasioned thereby. Repairs or improvements will be prosecuted as rapidly as practicable and, so far as possible, at such times as will cause the least inconvenience to the customer.

18.1 SPECIAL RULE 18 - AMENDMENT, MODIFICATION, REVOCATION OR CHANGE

There is reserved to the Board of Directors of the District the right, in its discretion, to amend, modify, revoke or change all or any part or portion of the provisions contained in and comprising the Special Rules and Regulations as revised, in whole or in part, at any time and from time-to-time.

19.1 SPECIAL RULE 19 - INTERPRETATION/CONFLICT

In the event of any inconsistency or conflict between the provisions of the foregoing Special Rules and Regulations and the District General Rules and Regulations set forth above, interpretation of the Special Rules and Regulations shall prevail unless the Board of Directors of the District directs otherwise.

III. <u>SPECIAL RULES AND REGULATIONS APPLICABLE TO DISTRICT SEWER SERVICE SYSTEMS AND FACILITIES</u>

<u>INTRODUCTION</u>. Set forth below are various revised Special Rules and Regulations applicable to District sewer service systems, facilities, installations and use thereof. These are in supplementation to the

General Rules and Regulations set forth in Chapter I, above.

1.1 SPECIAL RULE 1 - SEWER SERVICE PLAN

Each applicant shall submit, with his application for sewer service, a plan that shows the route and profile of the proposed sewer. Said plan shall be in the form and contain the details as required by the District.

2.1 SPECIAL RULE 2 - RESPONSIBILITY FOR SEWER CONNECTION CONSTRUCTION

The connecting sewer from the building to the property line, and in the event no lateral has been installed, from the property line to the District sewer system (building sewer) shall be constructed under the supervision of the District and at the expense of the applicant. In supervising any such construction, however, the District does not assume nor will it be liable for any loss, damage or errors in construction whatever.

3.1 SPECIAL RULE 3 - CONSTRUCTION STANDARDS

A. Standards of Workmanship

Construction of the building sewer shall in all respects be according to good standards of workmanship. The District may use the Uniform Plumbing Code of the Western Plumbing Officials Association or any other Code or specification acceptable to the District as a guide to the acceptability of a sewer, except where that Code is in conflict with provisions of these Regulations.

C. Construction Specifications

The latest edition of the State of California Standard Specifications for Public Works Construction (Greenbook), shall govern all construction, unless otherwise authorized in writing by the District.

5.1 <u>SPECIAL RULE 5 - DISTRICT NOT RESPONSIBLE FOR BUILDING SEWERS NOT ON</u> DISTRICT PROPERTY

The maintenance, operation and proper functioning of a building sewer not on District property shall be the responsibility of the user. Approval of the District of a building sewer for connection to the District sewer system shall not relieve the user of such responsibility.

7.1 SPECIAL RULE 7 - EXISTING SEWERS

If any building sewer functions in a manner which is detrimental to the District sewer system or to the property which it serves or to other property, because of excessive leakage, stoppages, poor drainage, or other reason, the District may require any or all of such sewer to be replaced. This applies to any building sewer regardless of when constructed. If such sewer is not replaced, the District may declare the premises ineligible for water or sewer service.

8.1 SPECIAL RULE 8 - ABANDONED SEPTIC TANKS

Abandoned septic tanks, cesspools or dry wells shall be pumped, lined, and back-filled with clean earth fill after sewer hookup and before final inspection. (California Health and Safety Code, Section 24400).

9.1 SPECIAL RULE 9 - UNACCEPTABLE SEWAGE DISCHARGE

The sewer system shall not be used for discharge of:

- (1) Any flammable liquid.
- (2) Drainage from roofs or yards or any storm water.
- (3) Overflow or pumpage from any cesspool or septic tank. (Except tank trucks of such liquids which may be discharged at the sewage treatment plant under conditions prescribed

by the District).

(4) Material which will settle out in the sewer, including but not limited to sand, metal filings, and broken glass. Waste waters containing such materials must be passed through sand traps or other suitable structures, properly designed and maintained, before discharge into the sewer.

(5) Fat, oil or grease or water containing fat, oil or grease in such amount that it can be seen floating

on the surface of the water.

(6) Any substance detrimental to the functioning of the sewer system.

10.1 SPECIAL RULE 10 - SAND AND OIL TRAPS

A. Location and Installation of an Sand/Oil Separator

Any location maintained for the servicing or repair of self-propelled vehicles which drains into the sewer system shall install a sand and oil separator. Waste waters from toilets shall not be allowed to pass through this separator, but all waste waters arising from the servicing and repair of vehicles shall pass through this separator before discharge into the sewer system. The separator shall have an operating fluid capacity not less than 6 cubic feet and an accessible effective water surface not less than 4 square feet. "Accessible effective water surface" for this purpose shall mean a surface which is accessible for cleaning and which at the same time will retain oil floating on the surface of water passing through the trap under conditions of use. The interceptor shall be designed so as to retain any oil which will float and any sand which will settle. It shall be watertight and structurally sound and durable. It shall be easily accessible for cleaning and also for inspection by the District.

B. Maintenance of Sand and Oil Separator

The sand and oil separator shall be properly maintained. It shall be cleaned as often as is necessary to assure that sand and oil do not accumulate in sufficient amount to impair the efficiency of the separator, or in such amount that sand or oil will pass out with the effluent. An separator is not considered to be properly maintained if for any reason it is not in good working condition. It is not considered to be properly maintained if sand and oil accumulations total more than 25% of the operating fluid capacity.

C. Restaurants

Restaurants shall install grease traps approved by the District that meet existing local, county, and State codes.

11.1 SPECIAL RULE 11 - PERMANENT SERVICE CONNECTIONS

A. Inspection Necessary for Service

Actual inspection by a District representative of the service pipe and connections will be effected before the pipe is covered and as a prerequisite to receiving service.

B. County Inspections

The service must also be inspected by the County Building Inspector.

C. Special Service

Facilities in commercial establishments discharging extraordinary amounts of waste into the sewage system shall be subject to such services and to such conditions as may be set forth by the Board.

12.1 SPECIAL RULE 12 - PRIVATE SEWAGE DISPOSAL

Cesspools, septic tanks, and other means of private sewage disposal located within the District which are functioning in a satisfactory and nuisance-free manner may be continued in service. If any existing unit of this sort is determined by the District to be inadequate or a hazard or nuisance, the District may declare the premises ineligible for water service or sewer service or both in the manner provided herein.

13.1 SPECIAL RULE 13 - AMENDMENT, MODIFICATION, REVOCATION OR CHANGE

There is reserved to the Board of Directors of the District the right, in its discretion, to amend, modify, revoke or change all or any part or portion of the provisions contained in and comprising the Special

Rules and Regulations as revised, in whole or in part, at any time and from time-to-time.

14.1 SPECIAL RULE 19 - INTERPRETATION/CONFLICT

In the event of any inconsistency or conflict between the provisions of the foregoing Special Rules and Regulations and the District General Rules and Regulations set forth above, interpretation of the Special Rules and Regulations shall prevail unless the Board of Directors of the District directs otherwise.